

## **Global workshop “Fundamentals of U.S. Sponsored Project Administration”**

It is our great pleasure to announce the global workshop “Fundamentals of U.S. Sponsored Project Administration” in Vienna, Austria, on September 18-19, 2017.

**Topics** of the two day workshop will cover the essentials of:

- a. U.S. research funding opportunities for non-U.S. organizations
- b. Applying for and managing U.S. federal research grants (e.g. NIH, NSF) and
- c. Sharing best practices in global research management and administration.

### **NCURA Global Faculty:**

Leslie Schmidt: Assistant Vice President for Research at Montana State University, U.S.

Eva Björndal: Head of Unit, Post-Contract Office at Karolinska Institutet, SE

The workshop presenters are distinguished experts from the NCURA Global Faculty and the BILAT USA 4.0 initiative (funded by Horizon 2020). This workshop is specifically geared for international research managers and administrators (pre- and post-award) with a basic or intermediate level of experiences with U.S. grants who want to achieve the next level of excellence.

The venue, TU Wien, is located in the centre of Vienna, Austria, a cosmopolitan city of great cultural diversity.

### **Target audience:**

- Research Managers and Research Administrators (pre- and/or post-award)
- Basic and intermediate level of experiences with U.S. grants application & administration

**Date:** 18th September 2017, 9:00h until 19th September 2017, 16:00h

**Venue:** TU Wien, Vienna, Austria



[Registration and workshop agenda see next page!](#)

## NCURA Global Workshop “Fundamentals of US Sponsored Project Administration”

### Agenda:

#### Monday, 18th September 2017

- 08:00h Registration of participants - Refreshments and coffee breaks during the workshop
- 09:00h - 09:30h Welcome: Johannes Fröhlich, Vice Rector for Research and Innovation, TU Wien  
Opening Statement: Berna Windischbaur, FFG / BILAT USA 4.0  
Moderation: Siegfried Huemer, Head of EU Research Support at TU Wien
- 09:30h - 12:00h Workshop part 1: Introduction, terminology, global funding opportunities  
Trainers: Leslie Schmidt and Eva Björndal, NCURA Global Faculty
- 12:00h - 13:00h Lunch
- 13:00h - 16:30h Workshop part 2: Proposal development, negotiations
- 18:00h - 20:30h Reception

#### Tuesday, 19th September 2017

- 08:30h Refreshments and coffee breaks during the workshop
- 09:00h - 12:00h Workshop part 3: Uniform Guidance, Award Management, Financial issues
- 12:00h - 13:00h Lunch
- 13:00h - 15:45h Workshop part 4: consolidating session on global research administration issues
- 16:00h Concluding remarks - What's next? - End of the workshop
- 17:00h - 20:00h Optional Vienna City Tour, e.g. joint visit of an art museum (tbd)

### Registration fee:

NCURA & EARMA Member registration – Early Bird: US \$ 420.00

Non-member registration Early Bird (before August 15): US \$ 500.00

**List of Hotel Accommodations** (with special rates see TU Wien link below):

### Register now:

<http://www.ncura.edu/Education/MeetingsConferences/EventInfo.aspx?sessionaltcd=2017GLOBALWORKSHOP>

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<http://ncuraintlregion.org/>



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