

### **Academic Research Paper submissions**

Papers should address one of the topics listed in the call for papers and can describe a wide range of research including empirical or theoretical studies. In addition, philosophical papers presenting an argument and papers presenting a process that has been developed and is now ready for wider use are welcome. In all cases concepts and underlying principles should be emphasised, with enough background information to orient any reader who is not a specialist in the particular subject area original. The work should not have been published elsewhere and should not be intended to be published elsewhere during the review period.

### **Work in Progress/Posters**

Researchers are invited to submit current projects which are either at the proposal stage or are work in progress. In the first instance you should submit an abstract describing the project. If your abstract is selected you will be given the choice of producing a short paper with poster or abstract only with poster. If you opt for a paper, this should be a maximum of 2000 words including abstract, keywords and references. The paper will be double-blind peer reviewed and if accepted will be published in the conference proceedings. Presentation of the work at the conference will take the form of a Poster. Posters will be on display for the duration of the conference and there will be a timetabled slot for contributors to stand by their posters so that participants can come and discuss the research. **Participants will be asked to vote for the best poster and a prize will be given for the poster receiving the highest number of votes.**

### **PhD Research Colloquium**

Doctoral Candidates are invited to submit papers describing their research. PhD papers will be organised into a Colloquium and there will be a chair person and a discussant to provide constructive feedback on the work. To be eligible, it is necessary for the paper to be produced to a publishable academic standard and papers will be subject to the same criteria and processes as research papers. However the final results of the research may not have been fully completed and interpreted. **A prize will be awarded to the best PhD paper presented at the conference.**

### **Case study submissions**

Case study submissions should be written to publishable standards. Case studies will be subject to the same criteria and processes as research papers.

### **Non-Academic Contributions**

The conference committee welcomes contributions from individuals and organisations working in the field. These contributions can take the form of a presentation or a demonstration. In the first instance an abstract should be submitted describing the work to be presented. If the abstract is selected you will be asked whether you wish to produce a paper or just give a presentation. You will need to register for the conference to have a confirmed timetabled slot.

### **Round Table Proposals**

The Programme Committee invites topical subjects to be proposed for discussion. In the first instance an abstract describing the proposed topic should be submitted. If selected the convener will be required to register to attend the conference and then a timetabled slot for the round table will be allocated.

### **Product Demonstrations and Exhibitor Opportunities**

If you are contributing to the conference in any of the above categories you can also request the opportunity to give a product demonstration. If you would like to exhibit and/or demonstrate a product at the conference we suggest that you apply for one of our [exhibitor packages](#).

### **Important information**

- The selection panel of the conference committee will consider all abstracts received by the published deadline to ensure that the proposed submission is relevant to the Conference.
- Abstract selection notifications will then be sent out to relevant authors.
- All full papers will be double-blind reviewed by members of the conference committee to ensure an adequate standard, that the proposed subject of their abstract has been followed, that the paper is of a suitable length, the standard of English is adequate and the paper is appropriately referenced.
- For authors whose first language is not English we request that you have your work proof-read prior to submission by a native English speaker (or at least a fluent English speaker). If you do not have access to an appropriate person, you may like to consider our [proof-reading service](#). Papers can be rejected due to a poor standard of English.
- Papers that are accepted will be published in the conference proceedings providing at least one author completes registration (including payment) and presents the work at the Conference (see the registration section of the conference website for more information about registration).

- Due to the large number of papers expected for this conference, the committee prefers that an author presents only one paper. However, if multiple papers are accepted for publication and presentation, each paper requires a registration fee.